

## **DQAC Meeting**

A meeting of DQAC of School of Education, DAVV, Indore was held on 02/11/2017 at 3:00 p.m. in Head's room.

Actions were taken on the following recommendations given in 01/03/2017 meeting:

1. Public Address System be purchased  
-Podium with inbuilt public address system has been purchased.
2. Blackboard, White boards etc. be purchased and fixed in the classrooms.  
-They have been purchased and fixed in the classrooms.
3. New furniture be procured.  
-It could not be purchased due to shortage of funds but the seminar room's furniture has been required.
4. NCERT, NCTE and EPW Journals should be subscribed or subscription may be renewed.  
-The Department can subscribe journals only when University tender is opened and passed by Executive Council (EC). As for last two years no tender has been opened for subscribing journals.
5. Tuesday Seminar for M.Ed. students be revived  
-For Ph.D. and M.Ed. students seminar is organized every Saturday from 3:00 to 5:00 p.m. in seminar room.
6. Activities for B.Ed. students may be organized in Tuesday seminar slot (3:00-5:00 p.m.)  
-Co-curricular activities for B.Ed. students are organized in course code 536 i.e. Co-curricular activities.

After discussion the committee recommended that:

- Performa related to feedback of alumni, parents be designed.
- Students /Alumni feedback be taken on University as well as department.
- Performa of feedback can be in two parts.
  - Part A: University
  - Part B: Department
- Feedback from important stakeholders i.e. Schools be taken.
- Part time B.Ed./Summer course at the department be introduced. UTD can introduce this, which will be a good opportunity for working teachers.
- School Principal's Meet be organized at the department.
- Wall magazine: Subject wise be introduced again at the department.
- CTET soft materials /tutorials etc. be compiled in soft as well as hard copy.
- MOU with schools and teacher education institution be signed.
- Services of retired teachers for teaching various subjects be procured.